

Month no	Timing	Activities and milestones	Events internal	TRACES public events/ tbc
14	30 Apr 2017	List of rough proposals or abstracts done.		
15	31 May 2017	Concept, draft table of contents done. Book proposal to publisher.	TRACES review meeting	
16-19	June - Sep 2017	producing rough contributions in different formats (first round)		
19	30 Sep 2017	Book concept and contributions presented and discussed at MTM.	TRACES MTM	
21-22	Nov-Dec 2017	Producing contributions in different formats (second round).	Additional editorial workshop	
22	31 Dec 2017	Book concept finalised, responsibilities clarified		
23-26	Jan - Apr 2018	Producing contributions in different formats (third round)		
26	31 April 2018	Deadline for final versions of contributions.	Deadline for contributions	
27-29	May - Jul 2018	Arranging contributions in chapters. Checking copyright, images etc. Internal proofreading	Editorial workshop (M30)	
30	31 Aug 2018	Complete manuscript to graphic designer	Production period ends	
32	31 Oct 2018	Laid out manuscript to final proofreading		
33	30 Nov 2018	complete manuscript to printer/publisher		
35	30 Jan 2019	Publication presented at TRACES final conference. Press Conference held.	TRACES Final Meeting	